See more at www.zandax.com/courses/setting-goals-and-using-okrs



Course information from ZandaX

Setting Goals and Using Objectives & Key Results (OKRs)

A premier Setting Goals training course from ZandaX

Course duration: 1 hour 45 minutes of highly focused content (Revisit, review and revise as often as you want)

What you'll learn

✓ About the Course

- \star Summary of course objectives, and yours too
- \checkmark Setting Goals and Using OKRs
 - \star Know how to set goals and manage them for sustainable results
- 🧹 Course Wrap Up
 - ★ Summary and wrap up of what you've learned
- Next Steps
 With the course now complete, where do you go from here?

What does our Setting Goals And Using OKRs course cover?

Understand How to Set Goals

As anyone with experience will tell you, setting goals involves more than drawing up a list of targets -- however carefully those targets are calculated.

This great, fully interactive course gives you the background to the need for goal setting, and how to do it productively.

And it's presented in a way that's really easy to understand, too!

Whether you apply what we say to important personal goals, or those you set for people you manage, you'll find that the techniques we show you here take you from first principles to professional management. And achieving results won't just be easier, but more controlled -- and enjoyable -- too!

This Setting Goals skills training course, like all our courses, has been developed over many years of classroom and online delivery. Content has been thoroughly researched and is constantly updated so it's always leading edge. It's completely interactive and is full of practical knowledge and solutions.

Still wondering whether to do the course? Just think about this: how much would you benefit if you had better setting goals skills?

Course requirements

There are no pre-course requirements: this course can be understood and used regardless of your experience or level of seniority.

Who's this course for?

In taking you from the very basics, through simple techniques, right up to the highest level of goal setting, this course will be useful to anyone who wants to see how to lay the foundation for solid, sustainable success -- and develop skills you can use in your personal life, too!

Course content for Setting Goals And Using Objectives & Key Results (OKRs)

1 • <u></u>	 1 - About the Course » What's in the Course? » Learning Objectives » Your Objectives » Workbook Download
2 • 📷	 2 - Setting Goals and Using OKRs » The Importance of Setting Goals » Knowing What You Want to Accomplish » The Three P's of Goals » Setting Up Success With SMART Goals » Getting More With Stretch Goals » Using Objectives & Key Results (OKRs)
3 • 🚺	3 - Course Wrap Up » Course Summary
	4 - Next Steps » Where Do You Go From Here?

And There's a Great 19-page Workbook...

How about realizing your **full potential?**

The course comes with a great, results-focused downloadable workbook.

The workbook features:

- Structured content with space for **your own notes**so you personalize your learning
- Apply the lessons in each module to your own situation and needs
- The **unique ZandaX Personal Action Plan** with four structured Follow Up Sessions for you to monitor and manage your ongoing development
- A final Review Session for you to see just **how far you have come!**



More about the ZandaX Setting Goals And Using Objectives & Key Results (OKRs) course

Learn to Set Goals the SMART way!

Learn how to set goals that get results

We want you to understand the WHY, as well as the HOW, so this course comes in six parts.

Firstly, we show you how important goals are, and then why it's important to avoid starting any taks without preparation.

Next, we show how it's important to define what you want, and how you're going to get there.

We show you how using the Three Ps will set them up in the right way.

And no course on goals would be complete without explaining how setting SMART Goals will provide the motivational foundation for success.

We then take things further by covering Stretch Goals -- which enable you to get even more performance when you see potential for it.

And the final module is devoted to Objectives and Key Results (or OKR) which is the best way to set and manage goals in an inclusive team environement.

If you want to learn how to get results in a planned, structured and effective way, this course has all you need!

Watch the modules, revisit them time and again ... and have fun with improving your skills!

Learning format

The course is offered as follows:

You'll learn using easy-to-follow on-screen videos which you can pause, re-run and revisit as often as you like, and also through interactive content with short quizzes and questions appropriate to the course subject. You also get a comprehensive ZandaX workbook and Development Plan that you can use to reinforce your learning.

The course is arranged into modules, each with several lessons. Refer to the course content for more details on what's covered. This combination of videos and interactive content will enable you to get a thorough understanding of the subject.

View this course online

Visit our website at <u>www.zandax.com/courses/setting-goals-and-using-okrs</u> to view the latest details, including related courses, prices and quantity discounts.

